**MINUTES**

**IVCSD SPECIAL MEETING**

**OCTOBER 27, 2022 AT 6:00 P.M.**

**PLUMAS BANK BUILDING, 121 CRESCENT STREET**

**GREENVILLE, CA. 95947**

1. Call to Order:

Chairperson Gorbet called the meeting to order at: 6:03p.m.

1. Roll Call:

Clerk Johnson confirmed quorum: Directors Present: Gorbet, Carpenter, Cherry, Doran and Orange.

1. Pledge of Allegiance:

Chairperson Gorbet led the Group in the Pledge.

*Chairperson Gorbet stated that all of the board of directors need to complete their mandated trainings at their soonest convenience. She explained that the role of General Manager is very different than the policies and roles of the Board of Directors and those rules need to be recognized and abided by. After a few examples were given and after a brief discussion, GM Cox was asked to arrange group board trainings.*

1. Approve the Agenda:

Director Doran made a motion to approve the agenda as presented. Director Carpenter seconded the motion. All in favor, motion carried

1. Public Comment: Agenda Items

None at this time

1. 2022-2023 Pay Scale:

GM Cox stated that the pay scale presented was based on Chester’s current pay scale plus 10% and he had compared it to like districts. The rates were also in lieu of the lack of benefits offered. He said that the rates were comparable, that some positions were higher and some were lower to the other districts. He has 3 people interested in the field positions. He will not fill all the positions listed. This pays scale gives him flexibility based on new hires qualifications and gives the employee a ladder to climb as they become more educated.

Director Orange would like to see some of the positions integrated and to include grant writing. He apologized for his demeaner at the last meeting. He will send GM Cox Fire grants that he learns about them.

Director Cherry wanted to make sure we can afford the plan that GM Cox has regarding his filling of positions.

Director Gorbet stated that GM Cox has gotten the district 7 million dollars so far and he is working on more with the drought relief grant and rate studies and working with the engineer on other grants.

Director Doran made a motion to accept the pay scale as presented and to revisit the scale in one year. Director Carpenter seconded the motion. Ayes: Doran, Carpenter, Gorbet and Cherry. Nays: Orange. Motion carried.

1. Job Descriptions:

GM Cox stated that there were only about 2 job descriptions in the handbook. New employees will be sent for Live Scans and back ground checks. He explained that Exempt Status Managers have to be paid at double minimum wage per California law/Gov. code. Class A and Class C driver’s license requirements were discussed with no action. Director Doran made a motion to accept the job descriptions to revisit them in 6 months. Director Carpenter seconded the motion. Ayes: Doran, Carpenter, Gorbet and Cherry. Nay: Orange. Motion carries.

1. Adjournment:

 Director Carpenter made a motion to adjourn the meeting at 7:12pm. Director Cherry seconded the motion. All in favor, meeting adjourned.

Signed Board Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed Board Clerk: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_