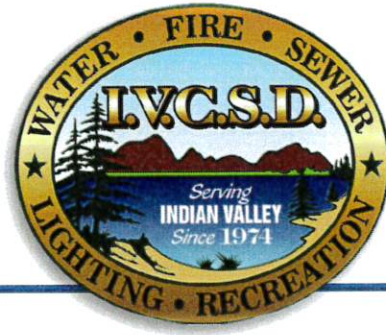


**Indian Valley CSD**  
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**Board of Directors**  
Wanda Carpenter  
Roger Cherry  
Kristine Gorbet  
Susan Doran  
Mary Cronin

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**MINUTES**  
**IVCSD REGULAR MEETING**  
**SEPTEMBER 20, 2023 AT 5:30PM**  
**IVCSD OFFICE, 127 CRESCENT STREET #5**  
**GREENVILLE, CA. 95947**

1. Call to Order: Vice Chair Doran called the meeting to order at 5:30pm.
2. Attendance: Roll call by Board Clerk Ayres: Director Cronin, Director Doran and Director Carpenter were present. Director Gorbet and Director Cherry were absent.
3. Pledge of Allegiance: Led by Vice Chair Doran.
4. Agenda Approval:  
Director Carpenter made a motion to approve the agenda. Director Cronin seconded the motion. All in favor, agenda approved.
5. Public Comment: Non-Agenda items: Patrick Joseph with the Dixie Fire Collaborative introduced himself as the Coordinator for the Long Term Recovery in Greenville. Attended to listen and get familiar with IVCSD.
6. Public Comment: Agenda items: None
7. Minutes Approval: Regular Board Meeting Minutes for 8-16-23: Director Cronin made a motion to accept the minutes as presented. Director Carpenter seconded the motion. All were in favor, minutes approved.
8. Financials Review: August 2023 – GM Adam Cox addressed the board
  - The Finance Committee was scheduled to meet prior to the Board Meeting but could not due to an emergency with Director Gorbet. The Finance Committee meeting will be re-scheduled.
  - Nothing unusual with finances for the month of August. In viewing the Profit/Loss sheet you will see some blank columns due to the 23/24 budget not

11. Fire Chief Report: by Bob Orange is attached.

10. Utility Operation Manager Report: Mike Sundby's report is attached.

- Adam has spoken with the Almanor Foundation about potential funding resources for housing in Greenville. This is not for low income housing, but for working people. We are not equipped to deal with Section 8 housing or for HUD.
- We've had several conversations with Cal Trans regarding the future obligations of the District with the Beautification Project in Greenville. We will provide the water for irrigation and Plumas County will maintain the vegetation. This agreement is in writing.
- GM Cox continues to work with our attorneys regarding Employee Claims. We were able to work with the Dixie Fire Collaborative and Plumas County to submit a grant for the Community Resiliency Center. We should hear back about funding in December.
- Mike has been reaching out to Dig It Construction to see if we can get a schedule of when our project starting dates are.
- GM Cox has been on vacation for several weeks which was lovely, however, he is paying for it now.

9. General Manager Report: by Adam Cox

- Director Cronin motioned to accept the financials for the month of September. Director Carpenter seconded the motion. All in favor, financials approved.
- September's financials should be improved as we are due to receive the April apportionment of Property Taxes from Plumas County and the final payment of the insurance for the Taylorville Lift Station. We have received approximately \$100,000 in insurance money already and are expecting an additional \$30,000. Director Cronin asked about the Park financials being in the negative. The parks in Taylorville and Greenville have a person assigned for the care and maintenance of them and many repairs have been done at the park in Greenville. IVRPD oversees the programming for the summer pool programs in Taylorville. We pay for all of the maintenance for the park and the pool and we do not see any income returned from that. This is how our MOU with them is written and it may be time to revisit the MOU. IVRPD has not had a quorum of Board Members in the last few months and they are bringing some new members onboard. We need to invest some time this winter in discussions with IVRPD and the future of all parks.
- Director Cronin motioned to accept the financials for the month of September. Director Carpenter seconded the motion. All in favor, financials approved.

being available. The 23/24 Budget will be available at the October Board Meeting.







**12. Revise Policy 2040: Cell Phone Policy**

- Employees are using cell phones to communicate with the office exclusively. The previous amount of cell phone reimbursement was \$20 per month. It is suggested that be increased to \$40 per month.
- Director Carpenter made a motion to increase the monthly amount reimbursed to employees from \$20 per month to \$40 per month. Director Cronin seconded the motion. All in favor, motion passed.

**13. Amend 2022 Salary Schedule/Approve IVCSD Full-Time Position of Utility Operations Manager**

- IVCSD would like to create a new position for a Full-Time Utility Operations Manager.
- The 2022 Salary Schedule would need to be amended to accommodate the newly created position. Our current Utility Operations Manager is a contracted employee.
- Director Carpenter made a motion to approve the IVCSD Utility Operations Manager and amend the 2022 Salary Schedule. Motion was seconded by Director Cronin. All in favor, motion passed.

**14. Reserve Account at Plumas Bank for Drinking Water State Revolving Fund.**

- Account needs to be in place for the funding agreement and the original bank account was closed.
- Director Gorbet started the process of opening the account. The balance needs to be kept at \$4542.28 in the event of default payment.
- Director Carpenter made a motion to set up the Reserve Account with Plumas Bank and Director Carpenter seconded the motion. All in favor, motion carried.

**15. Authorization for General Manager to Execute Real Property Purchase Agreement for 117 Ayoob Alley, Greenville, CA.**

- We have closed on two previous properties and lost out on the third.
- This property came up on the market and we have made an offer that was countered by the owners. We have accepted the counter offer and would like to proceed with the purchase.
- GM Cox would like to look at some concepts for housing.
- Director Cronin made a motion to authorize GM to execute the Real Property Purchase Agreement for 117 Ayoob Alley, Greenville, CA. Director Carpenter seconded the motion. All in favor, motion passed.

