

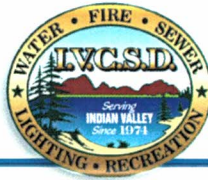
AGENDA

**IVCSD REGULAR MEETING OF THE BOARD
WEDNESDAY, JANUARY 26, 2022 AT 6:30 P.M.
TAYLORSVILLE HISTORIC HALL, 4322 MAIN STREET
TAYLORSVILLE, CALIFORNIA 95983**

1. Call to Order/Roll Call:
 - Board Clerk Titcomb will call the roll and confirm a quorum.
1. Pledge of Allegiance:
 - Board Chair will lead the group in the pledge.
2. Approve the Agenda:
 - Discussion/Action: **2 Minutes**
3. Public Comment:
 - *This portion of the agenda may be utilized by any member of the public to address and ask questions of the board of directors on any matter that is **NOT** on the agenda within the jurisdiction of the IVCSD. Depending upon the subject matter, the board of directors may be unable to respond at this time, or until the specific item is placed on the agenda at a future IVCSD board meeting in accordance with the Ralph M. Brown Act, or as decided upon by the board chair.* **5 to 10 Minutes**
4. New Board Member Oath of Office. **5 Minutes**
 - Seat Susan Doran as a Board Member.
5. FEMA Process Presentation. **10 Minutes**
 - Kevin Rainville from Cal-OES representing.
6. Water and Sewer Systems Update. **10 Minutes**
 - Chief Plant Operator Silva:
 - Discussion Only.
7. IVCSD Election of Officers. **5 Minutes**
 - Chair, Vice Chair for the coming year.
 - Discussion/Action:
8. Financial Reports-Budget Document **10 Minutes**
 - Mandy McGarva and Office Manager Titcomb.
 - List of Checks, Cash Balances, LAIF Balance, Profit & Loss Statement, Info in the Board Packet for Review. Handout possible at the Meeting.
 - Discussion/Action.



9. IVCS D Billing System. December 2021 Billing and Future Billing for Burned Out Structures. Abandonment Dates Back to When? **15 Minutes**
 - Should All Connections be Charged Regular Billing Base Amount Each Month?
 - Should Customers that Abandon Services be Charged a Reconnection Fee? If so then Less Than the Current Fee? Back to the Date of the Fire or the Date of Abandonment Paperwork Turned In?
 - GM Cassidy Memorandum Presented in the Board Packet for More Info.
 - Discussion/Action:
10. Fire Department Report. **15 Minutes**
 - Acting Chief Bob Orange.
 - Discussion Only.
11. Permanent Fire Department Building for Greenville, CA. **15 Minutes**
 - Should it be built on Hwy. 89, on the 5 Acre Lot Owned by the IVCS D, or is there a Different Location that is Suitable?
 - Should the Permanent Structure Include Space for the Ambulance Services, and PCSO in the Same Building or on its Own Lot?
 - Discussion/Action:
12. Umpqua Bank Signature Card Update. **5 Minutes**
 - Minutes must reflect the names of the Signers that are to be removed, and then include the names of those to be added. This has never been done before this way.
 - GM Cassidy- Online Banking- Names- Titles. Information in the Board Packet.
 - Discussion/Action:
13. Approval of Minutes of November 30, 2021. **5 Minutes**
 - Discussion/Action:
14. Approval of Minutes of January 12, 2022. **5 Minutes**
 - Discussion/Action:
15. General Manager's Report. **25 Minutes**
 - GM Ted Cassidy Monthly Report to the Board.
 - Status of Water Treatment Plant Clean-Up and Update.
 - Permanent Solution to Water Tanks.
 - District Legal Counsel Status-Retirement, Replacement?
 - Fire Station Clean-Up Status and Contract, Progress.
 - Indian Valley Swimming Pool MOU Report Discussion.
 - Discussion Only:
16. Closed Session. California Government Code 54957(b)(2) Employment, Evaluation.
 - Discussion/Action: **25 Minutes**
17. Report Out of Closed Session. Report Any Action Taken in Closed Session.



18. Adjournment.

- Adjourn the Regular Meeting Until the Next Regular Meeting of: February 8, 2022
- Discussion/Action: **2 Minutes**

REASONABLE ACCOMMODATION: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-7224. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility [28 CFR 35 .102.35.104 ADA Title II].*

RECEIVED

JAN 24 2022

CALL TO ORDER AND DETERMINE A QUORUM.

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS ONE NATION UNDER GOD WITH LIBERTY AND JUSTICE FOR ALL.

AGENDA APPROVAL- THE BOARD CAN MAKE CHANGES TO THE ORDER OF THE MEETING, DELETE ITEMS, AND/OR MOVE THE ORDER OF ITEMS TO ACCOMMODATE GUEST SPEAKERS.

PUBLIC COMMENTS:

DURING PUBLIC COMMENT

- Check your state law as to whether you may require speakers to give their name and address.
- Require all speakers to address their remarks to the chair.
- Require all speakers to keep to the time limits. It is important to be consistent for the appearance of fairness. ...
- The chair should thank each speaker, whether positive or negative.
- In general, it is best not to respond at all to public comment. However, the chair may provide brief factual information, if appropriate. ...

OATH OF OFFICE

SEAT NEW BOARD MEMBER.

THANKS SO MUCH!

RECEIVED

JAN 24 2022

OATH

For the Office of Director of the Indian Valley CSD

I, Susan Doran, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature: _____

Term of Office: 1-12-2022 November 2022
Beginning Ending

Subscribed and sworn before me, Jan. 12, 2022
Month, Day, Year

Official Signature

Title

IVCSD
Deposit analysis-December 2021

	Original
Water Collections per spreadsheet	28,032.02
Wastewater Collections per spreadsheet	<u>12,416.56</u>
Total collections per spreadsheets	<u><u>40,448.58</u></u>
Plumas checking deposits	288,074.89
Umpqua Merchant Processing deposits	<u>6,523.87</u>
Total received-Banks	294,598.76
Less other deposits from daily deposit spreadsheet:	
Fire Dept insurance payout	250,000.00
Restitution	200.00
Donations	900.00
Connection fee	6,594.06
Escrow & transfer fees	1,133.02
	-
Total other known deposits	<u>258,827.08</u>
Remaining should be = collections	35,771.68
Difference	<u><u>4,676.90</u></u>

INDIAN VALLEY CSD
 CASH ALLOCATION BY FUND
 December 31, 2021

		Balance 12/31/2021	Balance 10/31/2021
Plumas 9449	Main Chkg	1,457,602.60	1,356,197.25
Umpqua 6454	Merchant proc	11,864.25	12,914.99
Umpqua 8878	Reserve Acct	3,559.01	3,558.95
LAIF		332,083.89	332,083.89
		<u>1,805,109.75</u>	<u>1,704,755.08</u>

	<u>Admin</u>	<u>Park</u>	<u>Fire</u>	<u>Lighting</u>	<u>Total General</u>	<u>Water</u>	<u>Wastewater</u>	<u>Total</u>
Cash Balances at 10/31/21	\$ 34,743.42	\$ 71,685.73	\$ 3,690.12	\$ 16,588.24	\$ 126,707.51	\$ 1,334,671.54	\$ 243,376.03	\$ 1,704,755.08
Net change to Cash Nov-Dec 2021	(63,871.32)	(2,452.24)	245,375.55	(1,046.64)	178,005.35	(56,174.70)	(21,475.98)	100,354.67
Cash Balances at 12/31/21	<u>\$ (29,127.90)</u>	<u>\$ 69,233.49</u>	<u>\$ 249,065.67</u>	<u>\$ 15,541.60</u>	<u>\$ 304,712.86</u>	<u>\$ 1,278,496.84</u>	<u>\$ 221,900.05</u>	<u>\$ 1,805,109.75</u>

IVCSD
Deposit analysis-November 2021

	Original
Water Collections per spreadsheet	3,888.95
Wastewater Collections per spreadsheet	<u>3,085.98</u>
Total collections per spreadsheets	<u><u>6,974.93</u></u>
Plumas checking deposits	22,355.93
Umpqua Merchant Processing deposits	<u>3,709.80</u>
Total received-Banks	26,065.73
Less other deposits from daily deposit spreadsheet:	
fire donation	10,000.00
utility deposit not on original cusi report	8,765.44
	-
	-
	-
	-
Total other known deposits	<u>18,765.44</u>
Remaining should be = collections	7,300.29
Difference	<u><u>(325.36)</u></u>

IVCSD

Profit & Loss Budget vs. Actual-ADMIN

July through December 2021

01/23/22

Accrual Basis

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
30320 · Administrative Service Income	131,475.00	262,950.00	-131,475.00	50.0%
31321 · Tax Revenue	1,432.22			
31326 · Interest Revenue	472.99	4,000.00	-3,527.01	11.8%
31330 · Misc. Revenue	500.00	4,500.00	-4,000.00	11.1%
Total Income	133,880.21	271,450.00	-137,569.79	49.3%
Gross Profit	133,880.21	271,450.00	-137,569.79	49.3%
Expense				
40010 · Salaries and Wages - ST	53,464.90	137,473.00	-84,008.10	38.9%
40011 · Salaries and Wages - OT	7,646.86	4,000.00	3,646.86	191.2%
40012 · Pager Duty	342.00			
40015 · EE Benefits	13,480.13	31,917.00	-18,436.87	42.2%
40016 · Workers Compensation	18.04	6,500.00	-6,481.96	0.3%
40017 · Mapping & CAD & GIS & Software	5,430.92	7,000.00	-1,569.08	77.6%
40018 · Advertising/Legal Notices	815.03	1,500.00	-684.97	54.3%
40023 · Insurance	11,609.25			
40024 · Communication	1,041.91	3,600.00	-2,558.09	28.9%
40025 · Office Expense	4,259.27	8,000.00	-3,740.73	53.2%
40026 · Rent/Lease	6,117.44	18,600.00	-12,482.56	32.9%
40027 · Memberships	5,063.00	4,000.00	1,063.00	126.6%
40028 · Food & Household Items	487.56			
40030 · Bank Fees	1,186.01			
40031 · Professional Service	68,012.50	31,000.00	37,012.50	219.4%
40035 · Travel, Education and Training	381.23	7,500.00	-7,118.77	5.1%
40040 · Vehicle Expenses	124.05	2,800.00	-2,675.95	4.4%
40050 · Utilities	739.54	1,810.00	-1,070.46	40.9%
40056 · Supplies	981.21	500.00	481.21	196.2%
40057 · Postage	184.80	500.00	-315.20	37.0%
40061 · Repairs and Maintenance	33,223.50	250.00	32,973.50	13,289.4%
40075 · Safety	0.00	500.00	-500.00	0.0%
66001 · *Payroll Expenses	0.00			
Total Expense	214,609.15	267,450.00	-52,840.85	80.2%
Net Ordinary Income	-80,728.94	4,000.00	-84,728.94	-2,018.2%
Other Income/Expense				
Other Expense				
50506 · Capital Improvements	5,240.69	4,000.00	1,240.69	131.0%
Total Other Expense	5,240.69	4,000.00	1,240.69	131.0%
Net Other Income	-5,240.69	-4,000.00	-1,240.69	131.0%
Net Income	-85,969.63	0.00	-85,969.63	100.0%

01/23/22
Accrual Basis

IVCSD
Profit & Loss Budget vs. Actual-LIGHTING
July through December 2021

	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
31321 · Tax Revenue	1,113.24	23,300.00	-22,186.76	4.8%
Total Income	1,113.24	23,300.00	-22,186.76	4.8%
Gross Profit	1,113.24	23,300.00	-22,186.76	4.8%
Expense				
40050 · Utilities	1,102.88	12,400.00	-11,297.12	8.9%
40100 · Administration Expense	2,726.04	5,452.00	-2,725.96	50.0%
Total Expense	3,828.92	17,852.00	-14,023.08	21.4%
Net Ordinary Income	-2,715.68	5,448.00	-8,163.68	-49.8%
Other Income/Expense				
Other Expense				
50506 · Capital Improvements	0.00	5,000.00	-5,000.00	0.0%
Total Other Expense	0.00	5,000.00	-5,000.00	0.0%
Net Other Income	0.00	-5,000.00	5,000.00	0.0%
Net Income	<u>-2,715.68</u>	<u>448.00</u>	<u>-3,163.68</u>	<u>-606.2%</u>

IVCSD
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10005 · Plumas Bank 9449	1,457,602.60
10130 · UMPQUA Bank 6454	11,864.25
10135 · UMPQUA 8878	3,559.01
10150 · LAIF	332,083.89
Total Checking/Savings	<u>1,805,109.75</u>
Accounts Receivable	
11000 · Accounts Receivable	249,512.14
Total Accounts Receivable	<u>249,512.14</u>
Total Current Assets	2,054,621.89
Fixed Assets	<u>6,073,571.64</u>
TOTAL ASSETS	<u>8,128,193.53</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	16,207.42
Total Accounts Payable	<u>16,207.42</u>
Other Current Liabilities	
Accrued Interest	30,463.00
Current Portion of Debt	172,159.00
21100 · Notes Payable	372,292.00
23000 · Customer Deposits	4,730.71
24001 · *Payroll Liabilities	556.08
Total Other Current Liabilities	<u>580,200.79</u>
Total Current Liabilities	596,408.21
Long Term Liabilities	
250100 · Umpqua Note	1,934,920.00
Total Long Term Liabilities	<u>1,934,920.00</u>
Total Liabilities	2,531,328.21
Equity	
26010 · Invested of FA, Net of Debt	3,699,218.00
26050 · Unrestricted Fund Equity	-80,603.83
26400 · Debt Reserve	52,653.00
32000 · Retained Earnings	663,955.38
Net Income	1,261,642.77
Total Equity	<u>5,596,865.32</u>
TOTAL LIABILITIES & EQUITY	<u>8,128,193.53</u>

IVCSD Profit & Loss Budget vs. Actual July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
30304 · Service Charge Sewer	78,431.36	214,318.00	-135,886.64	36.6%
30314 · Service Charges Water	123,522.31	382,057.00	-258,534.69	32.3%
30314.1 · USDA Reserve Revenue	5,656.12	29,000.00	-23,343.88	19.5%
30315 · Water Use	55,575.15	175,000.00	-119,424.85	31.8%
30316 · Penalties Water	466.33	17,000.00	-16,533.67	2.7%
30318 · Penalties Sewer	285.09	4,565.00	-4,279.91	6.2%
30320 · Administrative Service Income	131,475.00	262,950.00	-131,475.00	50.0%
31321 · Tax Revenue	28,785.29	230,300.00	-201,514.71	12.5%
31326 · Interest Revenue	951.60	7,500.00	-6,548.40	12.7%
31327 · Grant Revenue	0.00	438,000.00	-438,000.00	0.0%
31330 · Misc. Revenue	24,567.40	92,500.00	-67,932.60	26.6%
Total Income	449,715.65	1,853,190.00	-1,403,474.35	24.3%
Gross Profit	449,715.65	1,853,190.00	-1,403,474.35	24.3%
Expense				
40010 · Salaries and Wages - ST	105,135.94	378,273.00	-273,137.06	27.8%
40011 · Salaries and Wages - OT	9,348.45	10,252.00	-903.55	91.2%
40012 · Pager Duty	2,565.00	5,200.00	-2,635.00	49.3%
40015 · EE Benefits	25,752.25	68,617.00	-42,864.75	37.5%
40016 · Workers Compensation	15,976.00	21,712.00	-5,736.00	73.6%
40017 · Mapping & CAD & GIS & Software	5,430.92	9,000.00	-3,569.08	60.3%
40018 · Advertising/Legal Notices	815.03	1,650.00	-834.97	49.4%
40023 · Insurance	14,044.25	23,706.00	-9,661.75	59.2%
40024 · Communication	4,010.14	14,557.00	-10,546.86	27.5%
40025 · Office Expense	6,525.36	11,700.00	-5,174.64	55.8%
40026 · Rent/Lease	6,117.44	20,100.00	-13,982.56	30.4%
40027 · Memberships	5,102.99	5,300.00	-197.01	96.3%
40028 · Food & Household Items	831.01	2,100.00	-1,268.99	39.6%
40030 · Bank Fees	1,186.01	3,500.00	-2,313.99	33.9%
40031 · Professional Service	153,057.17	60,750.00	92,307.17	251.9%
40035 · Travel, Education and Training	417.97	52,000.00	-51,582.03	0.8%
40040 · Vehicle Expenses	27,457.13	30,000.00	-2,542.87	91.5%
40050 · Utilities	11,604.85	70,315.00	-58,710.15	16.5%
40055 · Small Tools	32,794.00	5,200.00	27,594.00	630.7%
40056 · Supplies	45,278.02	30,500.00	14,778.02	148.5%
40057 · Postage	734.80	2,860.00	-2,125.20	25.7%
40061 · Repairs and Maintenance	124,410.20	57,250.00	67,160.20	217.3%
40062 · State Required Eng. Reports	9,314.60	21,000.00	-11,685.40	44.4%
40068 · Permits and Inspections	752.98	63,635.00	-62,882.02	1.2%
40075 · Safety	461.33	8,557.00	-8,095.67	5.4%
40078 · Property Tax	301.82	300.00	1.82	100.6%
40100 · Administration Expense	131,475.00	262,949.00	-131,474.00	50.0%
66001 · *Payroll Expenses	0.00			
Total Expense	740,900.66	1,240,983.00	-500,082.34	59.7%
Net Ordinary Income	-291,185.01	612,207.00	-903,392.01	-47.6%
Other Income/Expense				
Other Income				
39000 · Other Income	1,758,296.79			
Total Other Income	1,758,296.79			

01/23/22
Accrual Basis

IVCSD
Profit & Loss Budget vs. Actual
July through December 2021

	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Expense				
50500 · USDA/ UMPQUA Debt Service Pmts	187,205.13	233,322.00	-46,116.87	80.2%
50501 · USDA Reserve Requirement 10%pmt	0.00	1,571.00	-1,571.00	0.0%
50506 · Capital Improvements	18,263.88	591,736.00	-573,472.12	3.1%
50508 · RCAC/Plumas Co. Debt Serv/SRF	0.00	4,542.00	-4,542.00	0.0%
Total Other Expense	<u>205,469.01</u>	<u>831,171.00</u>	<u>-625,701.99</u>	<u>24.7%</u>
Net Other Income	<u>1,552,827.78</u>	<u>-831,171.00</u>	<u>2,383,998.78</u>	<u>-186.8%</u>
Net Income	<u><u>1,261,642.77</u></u>	<u><u>-218,964.00</u></u>	<u><u>1,480,606.77</u></u>	<u><u>-576.2%</u></u>

2021-2022

IVCS

TOTAL:

WATER

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Billed	\$85,334.53	\$73,783.03	\$11,182.80	\$8,656.20	\$43,102.92	\$42,355.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$264,414.97
Collected	\$59,149.14	\$33,517.63	\$6,664.36	\$9,533.98	\$6,974.93	\$40,448.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,288.62
Uncollected	(\$26,185.39)	(\$40,265.40)	(\$4,518.44)	\$877.78	(\$36,127.99)	(\$1,906.91)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$108,126.35)

Water Used	\$25,465.85	\$22,963.59	\$7,106.19	\$0.00	\$39.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,575.15
Service Charge	\$30,684.42	\$32,841.66	\$3,954.73	\$0.00	\$28,365.61	\$27,675.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,522.31
USDA Reserve	\$1,563.30	\$1,429.32	\$121.88	\$0.00	\$1,272.90	\$1,268.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,656.12
Interest	\$299.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$299.19
Penalties	\$466.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$466.33
Total	\$58,479.09	\$57,234.57	\$11,182.80	\$0.00	\$29,678.03	\$28,944.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,519.10
Collected	\$44,825.27	\$24,805.17	\$6,504.36	\$6,543.02	\$3,888.95	\$28,032.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,598.79
Uncollected	(\$13,653.82)	(\$32,429.40)	(\$4,678.44)	\$6,543.02	(\$25,789.08)	(\$912.59)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$70,920.31)

SEWER

Service Charge	\$26,390.93	\$16,548.46	\$0.00	\$8,656.20	\$13,424.89	\$13,410.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,431.36
Interest	\$285.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$285.09
Penalties	\$179.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179.42
Total	\$14,323.87	\$8,712.46	\$160.00	\$2,990.96	\$3,085.98	\$12,416.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,689.83
Collected	\$14,323.87	\$8,712.46	\$160.00	\$2,990.96	\$3,085.98	\$12,416.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,689.83
Uncollected	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PARK

Billed													
Collected													

FIRE

Billed													
Collected													

WATER

USDA RESERVE

SERVICE CHARGE

WATER USED

INTEREST

PENALTIES

TOTAL:

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Billed	\$1,563.30	\$1,429.32	\$121.88	\$0.00	\$1,272.90	\$1,268.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,656.12
Collected	\$30,684.42	\$32,841.66	\$3,954.73	\$0.00	\$28,365.61	\$27,675.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,522.31
Interest	\$25,465.85	\$22,963.59	\$7,106.19	\$0.00	\$39.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,575.15
Penalties	\$299.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$299.19
Total	\$466.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$466.33
Collected	\$58,479.09	\$57,234.57	\$11,182.80	\$0.00	\$29,678.03	\$28,944.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,519.10
Uncollected	\$44,825.27	\$24,805.17	\$6,504.36	\$6,543.02	\$3,888.95	\$28,032.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,598.79

SEWER

SEWER

INTEREST

PENALTIES

SEWER

Billed	\$26,390.93	\$16,548.46	\$0.00	\$8,656.20	\$13,424.89	\$13,410.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,431.36
Collected	\$285.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$285.09
Penalties	\$179.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179.42
Total	\$14,323.87	\$8,712.46	\$160.00	\$2,990.96	\$3,085.98	\$12,416.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,689.83
Collected	\$14,323.87	\$8,712.46	\$160.00	\$2,990.96	\$3,085.98	\$12,416.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,689.83
Uncollected	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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01/23/22

Accrual Basis

IVCSD
Profit & Loss Budget vs. Actual-FIRE
 July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
31321 · Tax Revenue	11,132.47	150,000.00	-138,867.53	7.4%
31327 · Grant Revenue	0.00	10,000.00	-10,000.00	0.0%
31330 · Misc. Revenue	15,600.00	40,000.00	-24,400.00	39.0%
Total Income	<u>26,732.47</u>	<u>200,000.00</u>	<u>-173,267.53</u>	<u>13.4%</u>
Gross Profit	26,732.47	200,000.00	-173,267.53	13.4%
Expense				
40010 · Salaries and Wages - ST	3,998.46	32,414.00	-28,415.54	12.3%
40011 · Salaries and Wages - OT	1,583.44			
40015 · EE Benefits	607.08	2,500.00	-1,892.92	24.3%
40016 · Workers Compensation	8,540.88	7,500.00	1,040.88	113.9%
40023 · Insurance	1,532.00	6,800.00	-5,268.00	22.5%
40024 · Communication	126.38	1,750.00	-1,623.62	7.2%
40025 · Office Expense	257.38	600.00	-342.62	42.9%
40027 · Memberships	0.00	250.00	-250.00	0.0%
40028 · Food & Household Items	206.28	800.00	-593.72	25.8%
40031 · Professional Service	25,228.00	750.00	24,478.00	3,363.7%
40035 · Travel, Education and Training	0.00	40,000.00	-40,000.00	0.0%
40040 · Vehicle Expenses	13,175.87	9,800.00	3,375.87	134.4%
40050 · Utilities	1,030.61	4,400.00	-3,369.39	23.4%
40055 · Small Tools	28,764.03	1,200.00	27,564.03	2,397.0%
40056 · Supplies	2,702.34	5,000.00	-2,297.66	54.0%
40061 · Repairs and Maintenance	908.15	5,000.00	-4,091.85	18.2%
40075 · Safety	407.70	4,500.00	-4,092.30	9.1%
40100 · Administration Expense	19,889.58	39,779.00	-19,889.42	50.0%
Total Expense	<u>108,958.18</u>	<u>163,043.00</u>	<u>-54,084.82</u>	<u>66.8%</u>
Net Ordinary Income	-82,225.71	36,957.00	-119,182.71	-222.5%
Other Income/Expense				
Other Income				
39000 · Other Income	250,000.00			
Total Other Income	250,000.00			
Other Expense				
50500 · USDA/ UMPQUA Debt Service Pmts	0.00	15,712.00	-15,712.00	0.0%
50501 · USDA Reserve Requirement 10%pmt	0.00	1,571.00	-1,571.00	0.0%
50506 · Capital Improvements	5,298.29	19,736.00	-14,437.71	26.8%
Total Other Expense	<u>5,298.29</u>	<u>37,019.00</u>	<u>-31,720.71</u>	<u>14.3%</u>
Net Other Income	244,701.71	-37,019.00	281,720.71	-661.0%
Net Income	<u><u>162,476.00</u></u>	<u><u>-62.00</u></u>	<u><u>162,538.00</u></u>	<u><u>-262,058.1%</u></u>

01/23/22
 Accrual Basis

IVCSD Profit & Loss Budget vs. Actual-WATER July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
30314 · Service Charges Water	123,522.31	382,057.00	-258,534.69	32.3%
30314.1 · USDA Reserve Revenue	5,656.12	29,000.00	-23,343.88	19.5%
30315 · Water Use	55,575.15	175,000.00	-119,424.85	31.8%
30316 · Penalties Water	466.33	17,000.00	-16,533.67	2.7%
31321 · Tax Revenue	2,375.71			
31326 · Interest Revenue	299.19	1,000.00	-700.81	29.9%
31327 · Grant Revenue	0.00	428,000.00	-428,000.00	0.0%
31330 · Misc. Revenue	8,467.40	9,500.00	-1,032.60	89.1%
Total Income	<u>196,362.21</u>	<u>1,041,557.00</u>	<u>-845,194.79</u>	<u>18.9%</u>
Gross Profit	196,362.21	1,041,557.00	-845,194.79	18.9%
Expense				
40010 · Salaries and Wages - ST	24,444.17	98,993.00	-74,548.83	24.7%
40011 · Salaries and Wages - OT	118.15	2,970.00	-2,851.85	4.0%
40012 · Pager Duty	1,246.88	2,600.00	-1,353.12	48.0%
40015 · EE Benefits	9,741.32	19,600.00	-9,858.68	49.7%
40016 · Workers Compensation	3,146.64	3,800.00	-653.36	82.8%
40017 · Mapping & CAD & GIS & Software	0.00	2,000.00	-2,000.00	0.0%
40018 · Advertising/Legal Notices	0.00	50.00	-50.00	0.0%
40023 · Insurance	903.00	16,906.00	-16,003.00	5.3%
40024 · Communication	2,005.31	4,751.00	-2,745.69	42.2%
40025 · Office Expense	1,004.36	1,600.00	-595.64	62.8%
40026 · Rent/Lease	0.00	1,000.00	-1,000.00	0.0%
40027 · Memberships	20.00	800.00	-780.00	2.5%
40028 · Food & Household Items	68.59	250.00	-181.41	27.4%
40030 · Bank Fees	0.00	2,000.00	-2,000.00	0.0%
40031 · Professional Service	49,020.48	20,000.00	29,020.48	245.1%
40035 · Travel, Education and Training	0.00	2,500.00	-2,500.00	0.0%
40040 · Vehicle Expenses	6,474.43	9,600.00	-3,125.57	67.4%
40050 · Utilities	5,179.13	34,025.00	-28,845.87	15.2%
40055 · Small Tools	2,589.42	3,000.00	-410.58	86.3%
40056 · Supplies	31,751.55	15,000.00	16,751.55	211.7%
40057 · Postage	275.00	1,180.00	-905.00	23.3%
40061 · Repairs and Maintenance	79,690.17	6,500.00	73,190.17	1,226.0%
40062 · State Required Eng. Reports	9,314.60	16,000.00	-6,685.40	58.2%
40068 · Permits and Inspections	752.98	17,430.00	-16,677.02	4.3%
40075 · Safety	53.63	2,000.00	-1,946.37	2.7%
40100 · Administration Expense	71,784.78	143,569.00	-71,784.22	50.0%
Total Expense	<u>299,584.59</u>	<u>428,124.00</u>	<u>-128,539.41</u>	<u>70.0%</u>
Net Ordinary Income	-103,222.38	613,433.00	-716,655.38	-16.8%
Other Income/Expense				
Other Income				
39000 · Other Income	1,508,296.79			
Total Other Income	<u>1,508,296.79</u>			
Other Expense				
50500 · USDA/ UMPQUA Debt Service Pmts	170,701.84	193,028.00	-22,326.16	88.4%
50506 · Capital Improvements	3,111.74	428,000.00	-424,888.26	0.7%
50508 · RCAC/Plumas Co. Debt Serv/SRF	0.00	4,542.00	-4,542.00	0.0%
Total Other Expense	<u>173,813.58</u>	<u>625,570.00</u>	<u>-451,756.42</u>	<u>27.8%</u>
Net Other Income	1,334,483.21	-625,570.00	1,960,053.21	-213.3%
Net Income	<u><u>1,231,260.83</u></u>	<u><u>-12,137.00</u></u>	<u><u>1,243,397.83</u></u>	<u><u>-10,144.7%</u></u>

01/23/22
 Accrual Basis

IVCSD Profit & Loss Budget vs. Actual-WASTEWATER July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
30304 · Service Charge Sewer	78,431.36	214,318.00	-135,886.64	36.6%
30318 · Penalties Sewer	285.09	4,565.00	-4,279.91	6.2%
31321 · Tax Revenue	9,073.84	17,000.00	-7,926.16	53.4%
31326 · Interest Revenue	179.42	2,500.00	-2,320.58	7.2%
31330 · Misc. Revenue	0.00	20,000.00	-20,000.00	0.0%
Total Income	<u>87,969.71</u>	<u>258,383.00</u>	<u>-170,413.29</u>	<u>34.0%</u>
Gross Profit	87,969.71	258,383.00	-170,413.29	34.0%
Expense				
40010 · Salaries and Wages - ST	22,065.91	98,993.00	-76,927.09	22.3%
40011 · Salaries and Wages - OT	0.00	2,970.00	-2,970.00	0.0%
40012 · Pager Duty	976.12	2,600.00	-1,623.88	37.5%
40015 · EE Benefits	1,762.70	14,600.00	-12,837.30	12.1%
40016 · Workers Compensation	3,596.16	3,500.00	96.16	102.7%
40018 · Advertising/Legal Notices	0.00	100.00	-100.00	0.0%
40024 · Communication	836.54	4,456.00	-3,619.46	18.8%
40025 · Office Expense	1,004.35	1,500.00	-495.65	67.0%
40026 · Rent/Lease	0.00	500.00	-500.00	0.0%
40027 · Memberships	19.99	250.00	-230.01	8.0%
40028 · Food & Household Items	68.58	1,000.00	-931.42	6.9%
40030 · Bank Fees	0.00	1,500.00	-1,500.00	0.0%
40031 · Professional Service	9,674.19	9,000.00	674.19	107.5%
40035 · Travel, Education and Training	0.00	2,000.00	-2,000.00	0.0%
40040 · Vehicle Expenses	7,682.78	7,500.00	182.78	102.4%
40050 · Utilities	2,575.01	14,780.00	-12,204.99	17.4%
40055 · Small Tools	1,440.55	800.00	640.55	180.1%
40056 · Supplies	9,589.18	6,000.00	3,589.18	159.8%
40057 · Postage	275.00	1,180.00	-905.00	23.3%
40061 · Repairs and Maintenance	10,588.38	5,500.00	5,088.38	192.5%
40062 · State Required Eng. Reports	0.00	5,000.00	-5,000.00	0.0%
40068 · Permits and Inspections	0.00	45,865.00	-45,865.00	0.0%
40075 · Safety	0.00	1,250.00	-1,250.00	0.0%
40078 · Property Tax	301.82	300.00	1.82	100.6%
40100 · Administration Expense	30,230.04	60,460.00	-30,229.96	50.0%
Total Expense	<u>102,687.30</u>	<u>291,604.00</u>	<u>-188,916.70</u>	<u>35.2%</u>
Net Ordinary Income	-14,717.59	-33,221.00	18,503.41	44.3%
Other Income/Expense				
Other Expense				
50500 · USDA/ UMPQUA Debt Service Pmts	16,503.29	24,582.00	-8,078.71	67.1%
50506 · Capital Improvements	4,613.16	125,000.00	-120,386.84	3.7%
Total Other Expense	<u>21,116.45</u>	<u>149,582.00</u>	<u>-128,465.55</u>	<u>14.1%</u>
Net Other Income	<u>-21,116.45</u>	<u>-149,582.00</u>	<u>128,465.55</u>	<u>14.1%</u>
Net Income	<u><u>-35,834.04</u></u>	<u><u>-182,803.00</u></u>	<u><u>146,968.96</u></u>	<u><u>19.6%</u></u>

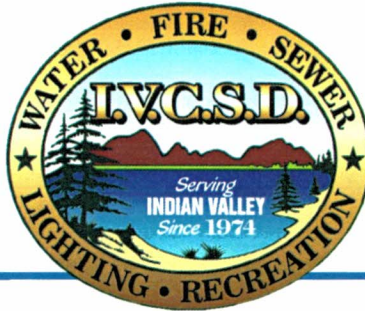
01/23/22
 Accrual Basis

IVCSD Profit & Loss Budget vs. Actual-PARK July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
31321 · Tax Revenue	3,657.81	40,000.00	-36,342.19	9.1%
31330 · Misc. Revenue	0.00	18,500.00	-18,500.00	0.0%
Total Income	<u>3,657.81</u>	<u>58,500.00</u>	<u>-54,842.19</u>	<u>6.3%</u>
Gross Profit	3,657.81	58,500.00	-54,842.19	6.3%
Expense				
40010 · Salaries and Wages - ST	1,162.50	10,400.00	-9,237.50	11.2%
40011 · Salaries and Wages - OT	0.00	312.00	-312.00	0.0%
40015 · EE Benefits	161.02			
40016 · Workers Compensation	674.28	412.00	262.28	163.7%
40028 · Food & Household Items	0.00	50.00	-50.00	0.0%
40040 · Vehicle Expenses	0.00	300.00	-300.00	0.0%
40050 · Utilities	977.68	2,900.00	-1,922.32	33.7%
40055 · Small Tools	0.00	200.00	-200.00	0.0%
40056 · Supplies	253.74	4,000.00	-3,746.26	6.3%
40061 · Repairs and Maintenance	0.00	40,000.00	-40,000.00	0.0%
40068 · Permits and Inspections	0.00	340.00	-340.00	0.0%
40075 · Safety	0.00	307.00	-307.00	0.0%
40100 · Administration Expense	6,844.56	13,689.00	-6,844.44	50.0%
66001 · *Payroll Expenses	0.00			
Total Expense	<u>10,073.78</u>	<u>72,910.00</u>	<u>-62,836.22</u>	<u>13.8%</u>
Net Ordinary Income	-6,415.97	-14,410.00	7,994.03	44.5%
Other Income/Expense				
Other Expense				
50506 · Capital Improvements	0.00	10,000.00	-10,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>10,000.00</u>	<u>-10,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-10,000.00</u>	<u>10,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-6,415.97</u></u>	<u><u>-24,410.00</u></u>	<u><u>17,994.03</u></u>	<u><u>26.3%</u></u>

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Board of Directors
 Bob Orange
 Roger Cherry
 Kaley Benz
 Kristine Gorbet
 Susan Doran

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M * E * M * O * R * A * N * D * U * M

Date:	January 21, 2021
To:	Chairman Bob Orange
From:	Ted Cassidy, General Manager
Subject:	

BUDGET IMPACT OVERVIEW:						
N/A	Funded	Unfunded	Amount	Department	Line Items(s)#	Line Item Title
X						

RECOMMENDED ACTION:

Summary/Background

The Board is considering when to send out December bills and what rates to charge. IVCS D is pursuing political means of support to help pay the water and sewer bills

Analysis

In 2019-20, water and sewer billing for Greenville only averaged \$64,312 per month. Of the 688 accounts, 69.8% of the accounts were destroyed by the Dixie Fire. Lost revenue would have been \$44,869 per month.

From August 1st to December 31st our Plumas Bank account balance increased by \$1,253,156.64. Our insurance payments have been \$1,658,296.79. So we have spent \$405,140.15 of the insurance money. The balance in the Umpqua Bank Checking account balance has also fallen approximately \$60,000.

The District has an outstanding loan with Umpqua Bank with a balance of approximately \$1.9 million. This loan is backed by the revenue from water bills. Umpqua Bank will have to approve any alternative funding source agreement. GM has placed four calls to Umpqua Bank in the last week.

Fiscal Impact

The District is pursuing funding from the State to cover the loss. We have also joined the PG&E lawsuit. We have no update on the progress of either.

Attachments

N/A



MINUTES
**IVCSD SPECIAL MEETING OF THE BOARD OF
DIRECTORS**
NOVEMBER 30, 2021

1. Call to Order/Roll Call:
 - Board Chair Orange called the meeting to order at 5:02 p.m. in the Taylorsville Historic Hall small meeting room. Board Clerk Titcomb called the roll with Director Orange, Director Cherry, Director Bentz, and Director Schramel being present at the meeting. One vacancy exists on the Board.
2. Pledge of Allegiance:
 - Board Chair Orange led the group in the pledge.
3. Approval of the Agenda:
 - A motion to approve the agenda was made by Director Schramel and seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.
4. Public Comment:
 - A Constituent spoke about wanting more and very detailed information from the District in a timely manner through newsletters or direct communications.
5. Water Sub-Committee:
 - Many decisions need to be made concerning wells, well water, surface water and any kind of a back-up water supply system. Funding for a tank is already granted and possibly other water issues can be funded by the same grant provider. It was discussed between Board Members concerning who would be able to serve on the committee. It was decided that Director Orange and Director Cherry were selected to be on this committee. A motion to have Director Orange and Director Cherry serve on the committee was made by Director Schramel and seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.
6. Finance Sub-Committee:
 - Director Schramel began by letting everyone know the importance of the Finance Committee and learning more about the specific finances of the District. It was discussed with the group that Director Orange would be too busy to be on this committee. It was decided that Director Bentz and Director Cherry would serve on the committee. A motion to approve Director Bentz and Director Cherry to serve on the committee was made by Director Schramel and seconded by Director Orange. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.



7. Potential Rate Adjustments:

- There was much discussion about the finances and the obligations to keep the District running and paying its bills. We are picking up here where we left off at the previous meeting with item #6 from the Memorandum and Staff Report put out by the General Manager from the meeting of November 10, 2021.
- #6 Should customers whose structures that survived the fire be billed for September and beyond? GM recommends- Yes. The Board discussed this issue and came to agree with the general manager's recommendation. A motion was made by Director Bentz to accept the recommendation and bill for September and beyond. It was seconded by Director Cherry. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #7 Should Crescent Mills customers be discounted for 33% for the part of September before water quality was approved? GM recommends Yes. A motion was made by Director Schramel to accept the GM's recommendation and approve the discount for 33% percent for Crescent Mills customers for September. It was seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #8 Should Greenville customers be discounted for 57% for September 1-17 prior to quality approval. GM recommends Yes. A motion was made to accept the recommendation to discount for all of Greenville customers for September for the 57% by Director Orange, and seconded by Director Schramel. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #9 Should customers that close their account have to pay a new connection fee? After discussing the item a motion was made, that yes a reconnection fee will be required for customers that close their accounts by Director Bentz, and seconded by Director Schramel. The vote was 3- Yes, 1- No, (Director Cherry), and 1- Vacancy. This motion passes with a majority vote.
- #10 Should the connection fee be reduced for replacement homes? There was a lengthy discussion about the finances, grants, and other options for improving the financial future of the District. It was decided that at this time the reconnection fee will not be reduced but that the Board in the coming months would discuss it again as needed. A motion to leave the fee as it stands now and to address it in upcoming meetings was made by Director Bentz, and seconded by Director Cherry. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #11 Should the IVCSD offer reduced sewer and water rates for burned out customers until they rebuild? Lengthy discussion was had concerning this item and it was decided that the District can't afford to reduce rates at this time, as it is already stretched thin. A motion to eliminate question #11 was made by Director Bentz, and seconded by Director Schramel. The vote was 4- Yes, 0- No, and 1- Absent. This motion passes with a majority vote.



-
8. General Manager's Report:
 - A very brief report was given as the previous discussions ran over the allotted time.
 9. Closed Session. CA. Government Code 54957(b)(2) Personnel Evaluation.
 10. Report Out of Closed Session:
 - There was no action taken during closed session.
 11. Adjournment:
 - The meeting was adjourned at 7:50 p.m.

Board Chair Signature: _____

Board Clerk Signature: _____

DRAFT

Indian Valley CSD

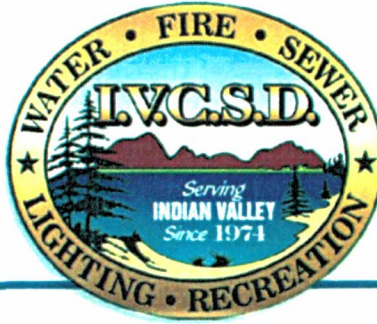
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Board of Directors

Kaley Bentz

Bob Orange

Roger Cherry

Kritsine Gorbet

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Minutes

IVCSD REGULAR MEETING OF THE BOARD

WEDNESDAY, JANUARY 12, 2022 AT 6:30 P.M.

TAYLORSVILLE HISTORIC HALL, 4322 MAIN STREET

TAYLORSVILLE, CALIFORNIA 95983

1. Call to Order/Roll Call:

*Meeting called to order at 6:41 p.m. Back up Board Clerk Towers did roll call. Directors Orange, Bentz, and Cherry were all present. There were two vacancies at this time. There is a quorum. GM Cassidy and Chief Water Plant Operator Don Silva are also present as well as back up Board Clerk Towers

2. Pledge of Allegiance:

*Board Chair Orange lead the group in the pledge of allegiance

3. A: Approve the Agenda:

*A member of the public pointed out that this was a regular meeting as oppose to a special meeting. Director Orange made a motion to amend the agenda taking off item 8 and to move item 14 (closed session) to item 3b. Director Cherry seconds the motion. All in favor.

*B: The Board came out of closed session at 7:03 p.m. where the board voted unanimously to hire

Potter and Handy to represent the IVCSD in the lawsuit for the Dixie Fire. Director Cherry made the motion to hire the law firm. The motion was seconded by Director Bentz.

4. Public Comment:

* A member of the public made a comment that he was very unhappy with the CSD. He stated that he had requested records for his accounts and his properties several times in 2021 and was not able to get the information he had requested. He went on to state that he believed he was being triple billed. The public member lost three homes in the Dixie fire and said that he wanted his properties taken off the IVCSD system.

* Another member of the public commented saying congratulations to the new board members. He wished them good luck and expressed his appreciation for their service. He went on to say that they had some difficult decisions ahead of them and that he didn't think a lot of people will want to rebuild.

* Another member of the public stood to comment next. She said she did appreciate Director Orange's hard work and knew that this is a difficult time. She expressed her frustration with the IVCSD and that she was not able to contact anyone at the office via phone. She wanted answers as to why she was being charged for connections on a burnt down property. She was told by staff that

she would have to pay a connection fee of over \$6,000 to reconnect to the system if she abandoned services. She stated that she was concerned as to whether or not it was legal to charge people for those connections. She went on to express that she appreciated the fact that the IVCS D is now taking legal action to pursue the lawsuit with PG&E.

*A fourth person spoke out and commented that she felt that the IVCS D is aggressively pursuing payment and charging late fees. She was informed that there are no late fees being charged at this time. She voiced her frustration that it took so long for the CSD to join the lawsuit against PG&E. Director Bentz responded about the connection fee of \$6,500 saying that the Board had tabled the motion to keep the connection fee at that price.

* Two public comments came in through email. One customer is saying that he has already paid a connection fee and does not think he should be charged another connection fee if he doesn't pay \$78.90 per month.

* The second public comment submitted by email stated that the customer believed that the decision to keep charging people whose houses have burnt down was short sighted and in the long run will hurt the CSD as it becomes a barrier for people to rebuild their homes. He suggested that meetings are done over zoom or through some kind of live feed so people can more easily participate in the meetings. He was asking for more transparency including contracts, invoices, and any documents of public interest.

5. Board Member Interviews for 2 New Board Members:

Some discussion took place as two people who had expressed interest in being on the board withdrew their letters of interest. Director Bentz made a motion to accept the remaining candidates (Susan Doran and Kristine Gorbet). Director Cherry seconded the motion. All in favor. Back up board clerk Towers swore Kristine Gorbet in and Director Gorbet took her seat at the table. Susan Doran was absent.

6. Water and Sewer Systems Update:

* Chief Plant Operator Silva has made progress on the temporary structure at the water plant. There are some meters that have not been shut off due to debris issues. However, the team in the field have been able to get some of the meters shut off that were causing water loss and leaks. Silva said they are removing meters at burnt down homes. They rented a 4-inch diesel powered pump for the sewer. He said the pump was doing a pretty good job at keeping up with the sewer. Director Gorbet said she can get information about when PG&E plans to replace the light poles. They are trying to put a sewer line in for a modular in Taylorsville, but are having trouble finding the line. PG&E contractors and other contractors are tearing up the road to lift station 3. Those roads will be fixed and PG&E and other contractors will be charged. There was also some damage to CSD infrastructure. There are generators at the water plant and the lift stations that are PG&E generators. PG&E is doing the maintenance on those generators.

7. Meeting Schedule for 2022:

* Director Bentz made a motion to approve the proposed meeting schedule for 2022. The schedule states there will be two CSD meetings per month. One meeting will be on the second Wednesday of the month and the other meeting will be on the fourth Wednesday of the month. The meetings will be held at the Taylorsville Historic Hall at 6:30 p.m. The motion was seconded by Director Orange. All in favor

8. Financial Reports-Budget Document:

This Item was removed from the agenda because there wasn't any of the financial data available for the meeting.

9. Fire Department Report:

Acting Chief Bob Orange lead the discussion about fire department progress. The heater in the Taylorsville fire hall has not been working. Orange is calling a contractor to fix it. The two radios for the engine have been programmed and are ready to be picked up in Reno. There were issues with the radios during the Dixie fire because they weren't able to connect to certain frequencies. With the new radios this will no longer be a problem. Portable radios are late coming because of factory issues and covid. There are 15 portable radios that were ordered. Valley Quilters from the Sacramento Valley made quilts for the volunteer Fire Dept. The city of Redlands Fire Dept. is donating a type 3 fire truck to the CSD. San Ramon FD discussed giving IVFR (Indian Valley Fire Rescue) an ambulance and a type 1 engine. There have also been discussions with CDF for a 50/50 grant for wildland gear. Downrange already has the measurements for existing volunteer fire fighters. CSD would pay \$10,000 and CDF would pay \$10,000. A meeting was set up for Sunday January 16, 2022 for Interim Fire Chief Orange, the Assist Chiefs and firefighters to meet at the burned down fire hall on Anne Street in Greenville, California. The purpose is to perform a complete inventory and list of items lost in the fire at the station as much as possible from memory to provide to CalOES, FEMA, and the insurance companies. Starting the week of January 17, 2022 IVFR will begin having joint trainings once a month with Quincy Fire.

10. Plumas Bank Signature Card Update:

*Minutes must reflect the names of the Signers that are to be removed, and then include the names of those to be added.

*Director Gorbet made a motion that the district staff identify the names of all the people on the Plumas Bank signature card and the Umpqua signature card and add those names to the minutes so that they can be removed from the signature cards of both banks to satisfy the needs of the bank.

*The names to be removed from the Plumas bank signature card are: Wayne Dannemiller, Mina Admire, Elizabeth (LeeAnne) Schramel, and Robert Heard.

*In addition, all five board members: Kaley Bentz, Bob Orange, Roger Cherry, Krisi Gorbet, and Susan Doran will be added as signers on the Plumas Bank Signature Card.

This Motion was seconded by Director Orange. All in favor.

*The names to be removed from the Umpqua bank signature card are: Wayne Danemiller, Mina Admire, Sarah Holcomb, and Phil Shannon.

*The names to be added to the Umpqua bank signature card are: Bob Orange and Krisi Gorbet.

*Director Gorbet made a motion to remove Chris Gallagher, Tashiauna Towers, and Jeff Titcomb from online banking and add Mandy Mcgarva, Ted Cassidy, and Tashiauna Towers to online banking. This motion was seconded by Board Chair Orange. All in favor.

11. Approve Meeting Minutes of December 8, 2021 Regular Meeting:

*Director Gorbet made a motion to approve December 8, 2021 minutes. Motion was seconded by Director Bentz. All in favor. Passed with a unanimous vote.

12. Designation of Applicant's Agent Resolution for Non-State Agencies:

*Form 130 with Bob Orange and Ted Cassidy listed.

*Director Cherry made a motion to approve Form 130 "Designation of Applicant's Agent Resolution for Non-State Agencies with Ted Cassidy and Bob Orange. Director Bentz seconded this motion. All in favor.

13. General Manager's Report:

*GM Cassidy continues to work with John Banks from the Rotary to set up a charity fund for people whose houses have burnt down. Cassidy says there is \$304,000 for the tank. The original plan was to put it at the water treatment plant. After doing some investigating Cassidy stated that he contacted several property owners about purchasing property for the tank. He received positive responses from three property owners. There was talk of getting a second tank as well. GM Cassidy said that the cemetery has been uncooperative and his plan was just to move on from them. Next Cassidy reports that he had a conversation with Flanigan Leavitt and Provident insurance companies and that he is still trying to get a straight answer out of them about the details of the Fire Hall insurance settlement. He said there are numbers in the insurance policy that state the water treatment plant was for \$64,000. He said they didn't know where it came from, but "they handed us a check for 1.4 million". He is hoping the same kind of thing will happen for the fire department. Cassidy said he had thought that the cost for debris removal in the insurance document said that they would pay \$50,000, but the insurance company told him that its "10% which would be \$130,000." Select environmental has been communicating with the insurance companies as well. In regards to fixing damages to the Greenville Park Cassidy said we needed to go through the correct procurement procedures. There is a person who has offered to donate his services and equipment to fix damages to the park which there was some discussion about.

14. Adjourn the Regular Meeting Until the Next Regular Meeting of: January 26, 2022.

*Director Orange makes a motion to adjourn the meeting at 8:32 p.m. Seconded by Director Bentz. All in favor.

Board Chair Signature: _____

Board Clerk Signature: _____