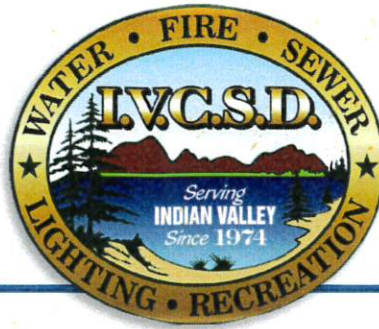


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**Board of Directors**  
Wanda Carpenter  
Roger Cherry  
Kristine Gorbet  
Susan Doran

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**MINUTES**  
**IVCSD REGULAR MEETING**  
**April 19, 2023 AT 5:30PM**  
**PLUMAS BANK BUILDING, 121 CRESCENT STREET**  
**GREENVILLE, CA. 95947**

1. Call to Order: Board Chair Gorbet called the meeting to order at: 5:30pm.
2. Attendance: Director Gorbet stated for record that Director Doran, Director Carpenter and (herself) Director Gorbet were present. Director Cherry is absent, and there is a vacancy.
3. Pledge of Allegiance: Led by Director Gorbet.
4. Agenda Approval:  
Director Carpenter made a motion to accept the agenda as presented. Director Doran seconded the motion. All in favor, agenda approved.
5. Public Comment: Non-Agenda items: None
6. Public Comment: Agenda items: None
7. Minutes Approval: 03-15-2023 Regular Meeting Minutes: Director Carpenter made a motion to accept the minutes as presented. Director Doran seconded the motion. All in favor, minutes approved.
8. Financials (Drafts): GM Cox stated that the reports presented are a sign of good progress since September when our previous CPA resigned. Expenses are fairly accurate. There was a QuickBooks update which created a backup file. The current CPA and the Office Manager have been working from separate files. This has created a bookkeeping mess to clean up. By the Fiscal Year, we should have clean financials. Project tracking is in the works. 6 million were moved to CLASS. LAIF access is still an issue. Discussion only, no action taken.
9. Board Member Vacancy:



Candidates present: Mary Cronin and Alisha Wilson. Both Candidates stated their experiences and answered many questions from the Directors. GM Cox explained that if neither is appointed, that a special election will be in order. He also explained that this appointment is only good until December, because all 5 seats are up for election in November. This was tabled until after agenda item #15. After more discussion and further questioning, Director Carpenter made a motion to appoint Mary Cronin. Director Doran seconded the motion. All in favor, motion carried. Oath of Office was recited, and Director Cronin took her place at the table.

#### **10. General Manager Report: by Adam Cox**

- IVASA: A Joint Powers Agreement was used in the past to collect a parcel tax for ambulance services. Tax was not collected by the county, after a reorganization a few years ago. More about this in agenda item #14.
- Water and Wastewater Insurance carried has denied us. Found others to cover all but property. It will cost 50K more and have less coverage. The insurance company that covers the fire department will cover liability, officers, autos, and crime. Inland Marine that covers heavy equipment is still in the works.
- Greenville water efficiency, finishing up. Getting encroachment permits etc. to start. Bid will go out at the end of April.
- Fund sources for the Fire Department: USDA rural facilities has a max 50K grant, but if there are extra funds, we could get those as well.
- The estimate for the Community Services Center is 4 million, everything included.
- PDH and Sherriff Department most likely will become long-term renters. Lease to be determined.
- USFS Wisewood Energy Biomass Grant, applications submitted. 10 million being awarded per project.
- Staff 100% on boarded. Had first staff meeting and all had positive attitudes. Expectations were given with good feedback. Employee handbooks will be revised.
- Consumer Confidence Report will be online. Public will get a note on their bills with the access information.
- Jennifer Stevenson with LAFCo: Discussions regarding Fire District Mergers between Crescent Mills Fire Department and Indian Valley Fire Department, absolving powers, both districts would need to have similar goals and resolutions, approved by both boards, stating such.

#### **11. Fire Chief Report: by Bob Orange**

- Driver 1A Training, 45 hours taught by a college professor.
- Fire Academy, live fire. 3 people attending.
- We have 17 volunteers.
- Structure fire in Indian Falls





- 2 set of SCBA's donated didn't have working alarms. May 12<sup>th</sup>, SCBA inspections and new radios.
- May 17<sup>th</sup>, OES-310 Engine will be handed over officially.
- New Non-profit is now legit.

**12. Utility Operation Manager Report: by GM Cox (Mike Sundby absent)**

- Taylorsville upgrade, parts ordered, to finish in May.
- Taylorsville pool, contractor contacted to get it ready for the summer.
- Generator for Greenville is here.
- Purchased a pinecone machine for the parks. New employee dedicated to park maintenance.
- Dixie fire grant funds for Ball Park grass, not going to happen.
- Engineer working on plans for Crescent Mills Water Treatment Plant. (controls only)
- Well at Greenville Park was camera'd for domestic water potential purpose. Results to go to the state.

**13. Finance Committee Update:** Director Gorbet stated they need to talk more about short and long plans. Might need to look at moving away from QuickBooks. GM Cox stated that the new CPA Mary Cheek can come talk to the board after tax season. He will get with Mary for reclassments, and a new chart of accounts. Finance Committee to meet before next board meeting.

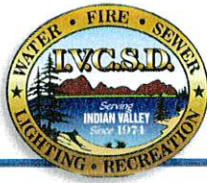
**14. Dissolution of the Indian Valley Ambulance Service Authority:** GM Cox stated that most of this was discussed in his GM report above. He stated that there is 30K left with IVASA to go to PDH upon dissolution. Ambulance service will not be affected. Director Doran made a motion to dissolve IVASA. Director Gorbet seconded the motion. All in favor, motion carried.

**15. Board Action Plan:** GM Cox stated that most projects and plans were mentioned in the management's reports above. A priority list and tracking of projects will make it easy for Grants. He said that there have been roughly 3 dozen will serve letters issued recently. Director Gorbet said that attorneys have been asking for documents for Dixie Fire.

**16. Closed Session:** read verbatim by Director Gorbet at 6:50 pm

**17. Reconvened at:** 7:24 pm

**18. Report on Closed Session:** Director Gorbet stated that information was given to the board by management.



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**19.** Comments

Directors: none

Staff: none

**20.**Adjournment: Director Doran made a motion to adjourn at 7:25pm. Director Carpenter seconded the motion. All in favor, meeting adjourned.

Signed Board Chair: Christine Corbett

Signed Board Clerk: Jennifer Ayres