



Indian Valley Community Services District

Indian Valley Community Services District **AGENDA**

Regular Meeting

April 24, 2024 05:30 PM

127 Crescent St., Suite 5, Greenville, CA 95947

<https://www.indianvalleycsd.com/>

Board of Directors

Director Wanda Carpenter • Vice-Chair Susan Doran • Chair Kristine Gorbet • Director Mary Cronin • Director Andy Meyers

RULES AND PROCEDURES OF THIS BOARD

Public Comment: Non-Agenda Items

The board cannot take action on comments regarding non-agenda items. We do, however, value public input and will consider comments for future action. **Comments on non-agenda items are not accepted at special meetings.**

Public Comment: Agenda Items

The chairperson or presiding officer shall have the exclusive authority to recognize speakers from the public during the point of discussion and before is taken for each agenda item within the agenda. Although there is no time limit, comments are respectfully requested to be within 3 minutes per speaker per agenda item.

REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the clerk of the Board at 530-284-7224. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility {28 CFR 35.102.35.104 ADA Title II}

1. Call to Order

A. Roll Call

B. Pledge of Allegiance

2. Approve the Agenda

Discussion Possible Action  [Comment](#)

3. Public Comments

Discussion  [Comment](#)

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public input and will consider comments for future action. The chairperson or presiding officer shall have the exclusive authority to recognize speakers from the public during the point of discussion and before is taken for each agenda item within the agenda. Although there is no time limit, comments are respectfully requested to be within 3 minutes per speaker per agenda item.

4. Approve Meeting Minutes

Discussion Possible Action  [Comment](#) [View Item](#)

5. Financials Review: March 2024 Financials

Discussion Possible Action  [Comment](#)

6. General Manager Report: By Adam Cox

Discussion  [Comment](#)

7. Utility Operations Manager Report: By Mike Sundby

Discussion  [Comment](#)

8. Fire Chief Report: By Bob Orange

Discussion  [Comment](#) [View Item](#)

9. Accept Donation of Land from Lassen Lodge #149 (Masonic Lodge)

Discussion Possible Action  [Comment](#) [View Item](#)

The local Masonic Lodge (Lassen Lodge #149) wishes to donate its former lodge site at 204 Main Street (APN 110-061-013) to IVCS D for development of community facilities. As part of the conditions, IVCS D will commit to preserving/protecting as much of the original building as is feasible. All costs associated with the donation/transfer will be borne by IVCS D.

Approval of this item will authorize the General Manager to negotiate final terms, execute a purchase/transfer agreement, and record all appropriate real estate documents after review and approval by the District's legal counsel.

10. Approve Out of State Travel for Fire Station Design Conference - Glendale, AZ

Discussion Possible Action  [Comment](#)

Approve and authorize the Fire Chief and up to one other staff or board member to attend the Fire Station Design Conference in May. This year's conference is being held in Glendale, Arizona.

Conference registration, airfare, lodging and meals for two attendees is estimated at less than \$2,500.

11. Approve Out of State Travel for Water Operator Testing - Reno, NV

Discussion Possible Action  [Comment](#)

Approve and authorize one employee to travel to Reno, NV for one night in order to take a water operator credentials test. Total cost is estimated at less than \$500.

12. New Job Descriptions: Recreation Manager and Recreation Assistant

Discussion Possible Action  [Comment](#)

Approve the creation of two new classifications (Recreation Manager and Recreation Assistant) and

adopt the job description for each.

Additionally, authorize the General Manager to place each job on the most appropriate line of the IVCS D salary schedule and return to the Board for final approval.

These positions are intended to be hired by IVCS D under contract with Indian Valley Recreation and Parks District (IVRPD).

13. Update Plumas Bank Signature Card

Discussion **Possible Action**  [Comment](#)

Authorize an update to the Plumas Bank Signature Card authorizing all five board members, the General Manager, and the Financial Controller as signers and grant view-only access to the Business Manager.

14. Cemetery Updates

Discussion  [Comment](#)

Updates on the Taylorsville Cemetery District and the Greenville Cemetery District.

15. Adjournment