

**Indian Valley CSD**  
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**Board of Directors**  
Wanda Carpenter  
Bob Orange  
Roger Cherry  
Kristine Gorbet  
Susan Doran

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## Minutes

### IVCSD REGULAR MEETING OF THE BOARD

WEDNESDAY, MAY 11, 2022 AT 6:30 P.M.

TAYLORSVILLE HISTORIC HALL,

4322 MAIN STREET TAYLORSVILLE, CALIFORNIA 95983

1. Call to Order/Roll Call:
  - Board Chair called the meeting to order at 6:30 p.m.
  - Board Clerk Titcomb called the roll with Director Orange, Director Gorbet, Director Cherry, Director Doran, and Director Carpenter all being present.
2. Pledge of Allegiance:
  - Chairperson Orange led the group in the pledge.
3. Approve the Agenda:
  - A motion to approve the agenda as presented was made by Director Gorbet and seconded by Director Carpenter. The vote was 5- Yes, 0- No, and 0- Absent. This passes with a unanimous yes vote.
4. Public Comment.
  - No comments were sent in prior to the meeting and no comments were offered at the meeting.
5. Water-Sewer System Update- Don Silva, Chief Water Plant Operator.
  - The report was submitted to the GM for the meeting.
  - Greenville Water- Select Environmental is finished with the water plant clean-up and it looks good. Water flow testing has been completed on 7 homes for Greenville. Hydrant testing has been completed and locations of hydrants are mapped in the ARC-GIS, and corresponds to the software operating system used by the IVCSD, Continental Utility System Inc. or CUSI-UMS.
  - Greenville Waste Water System- The rented sewer pump has been returned and final billing received.
  - Taylorsville Waste Water System- the faulty sump pump has been replaced. The generator hasn't been replaced but is in need of replacement.
6. Financials.
  - GM Cox expressed that financials need to be done each month in time for the regular meeting. The Office Manager was off for some time in April so April and May financials should be ready for the June regular meeting.
  - The April List of Checks was included in the board packet.



**7. B.O.D. Action Plan.**

- Director Gorbet reports that engineering is nearing completion for the sewer treatment station. Due to the engineering plans unfinished, getting contracts to build it are being delayed until the engineering can be finished. The raw water supply line is a separate project from the Greenville Cemetery water supply line. The IVCSB Board will be represented at the next Cemetery Board meeting by Director Gorbet and Director Doran to discuss options for bringing water back to the cemetery. It is uncertain that the IVCSB wants to see it back as it was prior to the fire damage. There are other options to consider. There was discussion about the Emergency Protection Measures and what tasks are required for that project, and what will be the benefit.? The meeting earlier in the week was reported as the most productive one yet. New information was shared by replacement personnel at the FEMA operations center and they all came to meet with the IVCSB in Greenville. All felt much better about the direction based on the new information.
- IRWMP Update- Uma Hinman was updated as to the scope of the project. The previous new water tank project is now modified and approved to move forward with a pipe replacement project in the Greenville Main Street area. The \$304,000 approved amount will be spent and possibly another \$144,000 will be granted, and will be allocated to pipe replacement in Greenville.
- Greenville Park Tree Removal- this project will be flown again for contractors to bid on. There's a specific requirement for a public works project when the bidding is considered for prevailing wage and insurance. GM Cox reports that it will be advertised again soon and then awarded properly.

**8. Fire Department Report.**

- Acting Chief Orange submitted a report for the packet and he was present to give the report to the group. They are meeting regularly on Tuesday evenings. There are 4 fire engines that need to be designated as surplus. A fire truck that was previously purchased in Texas by the IVCSB was sold to the Crescent Mills Fire Dept. for \$1.00 Some truck doors will need to be repainted as the decal removal process damaged the paint. He wants them ready for the 4<sup>th</sup> of July Parade in Taylorsville so that all of our new trucks can participate. The USDA-USFS contract is in the board packet for review and will be brought back for approval soon. There are some new trainee volunteers that have attended the Fire Academy in Quincy and will graduate from the program, and Chief Orange will get them sweatshirts and T-shirts with department insignia. The Cal-Fire 50/50 grant has been applied for and accepted, waiting approval from the State for a total of \$39,000.00 in equipment, half from Cal-Fire and half from the IVCSB. At the end of the approval process if there's funding left over that's not committed then we can apply for a larger dollar amount. He received the first installment from the County that was received from PG&E to all the fire departments in the County, a check for \$15,000.00 He reports that the State fire engine donated to the IVCSB during the Dixie Fire would be officially transferred to the District permanently.

**9. Replacement of the IVCSB Office Copier/Printer.**

- The information was in the board packet for an updated Sharp copier. The District currently pays a lease payment each month for the current copier but it has come to



the end of that lease period and it is time to renew the lease with a new machine. Office Manager Titcomb described some features that the new machine should have that will make it better and more efficient than the older model. A copier payment and service contract will always be a regular monthly expense for the office. A motion was made to have staff sign a new lease contract with Smile Business Machines Inc. for a new copier/printer for the IVCSD office by Director Doran, and seconded by Director Carpenter. The vote was 5- Yes, 0- No, and 0- Absent. This motion passes with a unanimous vote.

**10. Approval of Meeting Minutes from April 20, 2022**

- A motion to approve the minutes was made by Director Gorbet and seconded by Director Carpenter. The vote was 5- Yes, 0- No, and 0- Absent. This motion passes with a unanimous vote.

**11. USDA-USFS Fire Agreement Contract.**

- Acting Chief Orange added the contract to the packet so that Board Members can review it and see what changes, if any, that they want to make. It's a fairly standard contract that gets signed every 4 to 5 years with the USFS. He reports that other Fire Chiefs in the County were not happy with parts of the contract and that they wanted to discuss it further at their June 6, 2022 meeting of County Fire Chiefs. This item will come up again for the Board to approve or modify at a future meeting. This was a discussion only and no action was taken or asked for.

**12. IVCSD Office Billing ACH and Auto Credit Card Payments.**

- This item was a discussion item only and gave information to the Board concerning automatic payments that the District used to do monthly prior to the fire, and we will again bring back regular monthly automatic billing. The District was processing ACH and Automatic credit cards prior to the August 4, 2021 Dixie Fire in Greenville. The GM has decided that we will start up soon processing those payments again on a monthly basis.

**13. Meter Charges for 3/4ths and 1" Meters.**

- It was discussed that Staff needs direction for billing on returning customers that need to increase the size of their meters to a larger than 5/8ths meter. Would there be a reduction in price for the larger meter or will the current listed price be charged on a monthly basis for whichever meter is needed? The Board rejected the idea of dropping the meter charges for installing a new larger meter and felt that the current pricing would be sufficient. GM Cox added that it's been a long time since a rate study was done and that this would be a good time to do a rate study, and then take the recommendation from the rate study to determine pricing for the future of the District. He said that he would contact California Rural Water Association and possibly others for a rate study.

**14. Adjournment.**

- A motion was made to adjourn the meeting by Director Cherry and seconded by Director Carpenter. The vote was 5- Yes, 0- No, and 0- Absent. This passes with a unanimous vote. The meeting was adjourned at 8:15 p.m.